

CLIENT TESTIMONIALS

*Before I started using Apex's marketing services, I was considering closing my business or at least doing it part-time. I was the sole provider for my family and I desperately needed to make some money. After getting help from Apex, I was able to not only continue doing my business full-time, but I was also able to add some additional products to my line. I'm forever grateful for what they've done for me and my family. -- **Juan Gonzalez***

*Apex ROCKS!!!! I can't believe I waited so long to hire a virtual assistant. I will never have onsite employees again. The time that I have saved allows me to go out and bring in new business. Not to mention the dollar savings, I use the extra money on advertising.-- **Samuel Porter, Porter House Builders***

*I have always wanted to be able to quit my job and work my business full time. Apex helped me to make this a reality. They managed my business during the day while I worked my regular 9 to 5. I had the support I needed to follow up with prospects and retain my current clients. After 6 months of using Apex's customer support and marketing services, I was able to leave my job. I couldn't be happier with my virtual assistant team. -- **Gabriel Hines***

APEX'S MISSION

Our mission is to provide our clients with adequate virtual office assistance so they can focus on activities that generate revenue. Every client is a priority regardless of the size of the company. Apex takes pride in the services we provide for our clients. We expect nothing but professionalism and excellence from our team. Our goal is to not just meet, but to exceed client expectations. We are continuously striving to be one of the leading **outsourcing** companies in the U.S.

WHAT CAN A VA DO FOR YOUR BUSINESS?

Apex Virtual Solutions has built a "super" team of premium virtual assistants. We have agents from various backgrounds with a host of knowledge in all types of industries. With Apex, you don't get one virtual assistant trying to be a jack of all trades. You get a team where each individual is trained in a particular niche. What are you waiting for? Try a virtual assistant today. Call us today at 866-874-3647. Not sure if a virtual assistant is right for you? Wondering what type of projects we can manage. Here's a short list:

- Submit Your Articles/Press Releases Online
- Create Professional Spreadsheets
- Manage Your Social Networking Sites
- Market Research
- Website Maintenance
- Data Entry

APEX VIRTUAL SOLUTIONS



*Virtually Providing Solutions
Across the Globe*

Address: 289 Jonesboro Rd Suite 307
McDonough, Georgia 30253

Phone: (866) 874-3647
Fax: (206) 333-1161
Website: www.apexassisting.com

ABOUT APEX



Stressed out with running your business?

Life as a small business owner or busy professional can be very hectic. With only 24 hours in the day, it's hard trying to be in 2 places at 1 time. There never seems to be enough time to take care your long list of projects. We can help you complete those overdue tasks and free up more time in your day or work week.

Apex Virtual Solutions is an Atlanta, Georgia based virtual assistant firm that provides a host of services for small businesses and solopreneurs. By having our virtual assistants work remotely we are able to offer our clients substantial savings. It's our job to handle the tasks that you don't have the time or resources available to complete.

SERVICES

Apex Virtual Solutions offers a complete line of solutions for all of your virtual assistant needs. Our goal is to be your all in one service provider. Everything you need is here at one convenient location.

Small business owners often get stuck handling all of the tasks of running their business. You need the help but often find yourself wondering how you can afford that employee or team that you so desperately need.

Apex Virtual Solutions empowers our clients to break away from the mundane day to day activities of running their business without breaking the bank. We provide you the support and training you need to grow your business. Invest in a company that puts your needs first.

Our Virtual Services Include:

- Administrative Assistance
- Transcription
- Virtual Bookkeeping
- Telemarketing
- Customer Support Services
- Product Order Fulfillment
- Small Business Marketing
- Call Center Services
- Website Design
- Website Maintenance
- Website Hosting



OUR TEAM

Apex Virtual Solutions is organized into several, experienced, professional teams. Each team is responsible for helping our clients develop solutions for their small businesses.

Our business specialists come from various backgrounds and industries. Each member is thoroughly screened; we hire only the cream of the crop.

Our staff receives ongoing training. It's our job to stay on top of the latest technology and procedures, so you don't have to. We stand by the services we offer 100%.

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